

6003

THE RECORDAK

Portable MICROFILMER



in your own office



in the field



in other departments

The **RECORDAK**

Portable microfilmer c

Recordak Microfilming Saves SPACE—TIME—LABOR...

... and with the Recordak Portable Microfilmer these advantages are at last available to both large and small organizations.

Hours once spent in tiresome copying... descriptions of checks on deposit slips... billing media on statements... making spot or field audits—can be cut to mere *minutes* with the Recordak Portable. You can have photographically accurate records at a fraction of a cent a copy!

Engineering Quality of Recordak Microfilmers...

... is a long-established fact. That quality stems from the research and engineering facilities of Eastman Kodak Company which—to Recordak's specifications—designs and builds the practical, high-precision microfilmers you need.

The Recordak Portable combines compactness and portability—with engineering excellence.

Now the miracle of microfilming comes to every business in this convenient, compact, moderate cost Recordak Portable



opens a whole new world of office efficiency for every s

Outstanding features of the Recordak



▲ Easy to handle:

Weighs only 24 lbs.—less than an office typewriter! Measures $6\frac{1}{2}'' \times 15\frac{1}{2}'' \times 12\frac{1}{2}''$. Fits compactly into a handy accessory carrying case. Easy to take to any department where records are to be microfilmed. Saves time and risk of loss in moving records from their location.



▲ Removable film units:

Film units are light-weight and easily removable. Separate departments can have their own units, so that "one subject" records can be kept separate even though microfilming is intermittent. When the film unit is removed from the Portable, a lens cover automatically protects the film from exposure.

ize and every type of business

Portable microfilmer



◀ Easy to use:

Documents are fed into the machine face up and returned face down in their *original sequence*. The Portable will accommodate documents 12" wide and of any length. As many as 2500 letters or 6000 checks can be recorded on a single 100 ft. roll of film. Sixty letters or 125 checks can be microfilmed in just one minute.



◀ Two films at once:

With the Recordak Portable, you can expose simultaneously *two* rolls of film—one for immediate use, and a duplicate for auditing purposes or security. Each reel is 100 ft. long.

See back cover for list of Recordak sales and service offices

FEATURES OF THE RECORDAK PORTABLE MICROFILMER

Easily interchangeable film unit for "one subject" microfilming.

Film in-motion indicator.

Film footage indicator.

Film spacing button for separation between specific jobs, and for indexing.

Document counter.*

"On-Off" control.

Reduction ratio: 20 to 1.

Lightweight carrying case.*

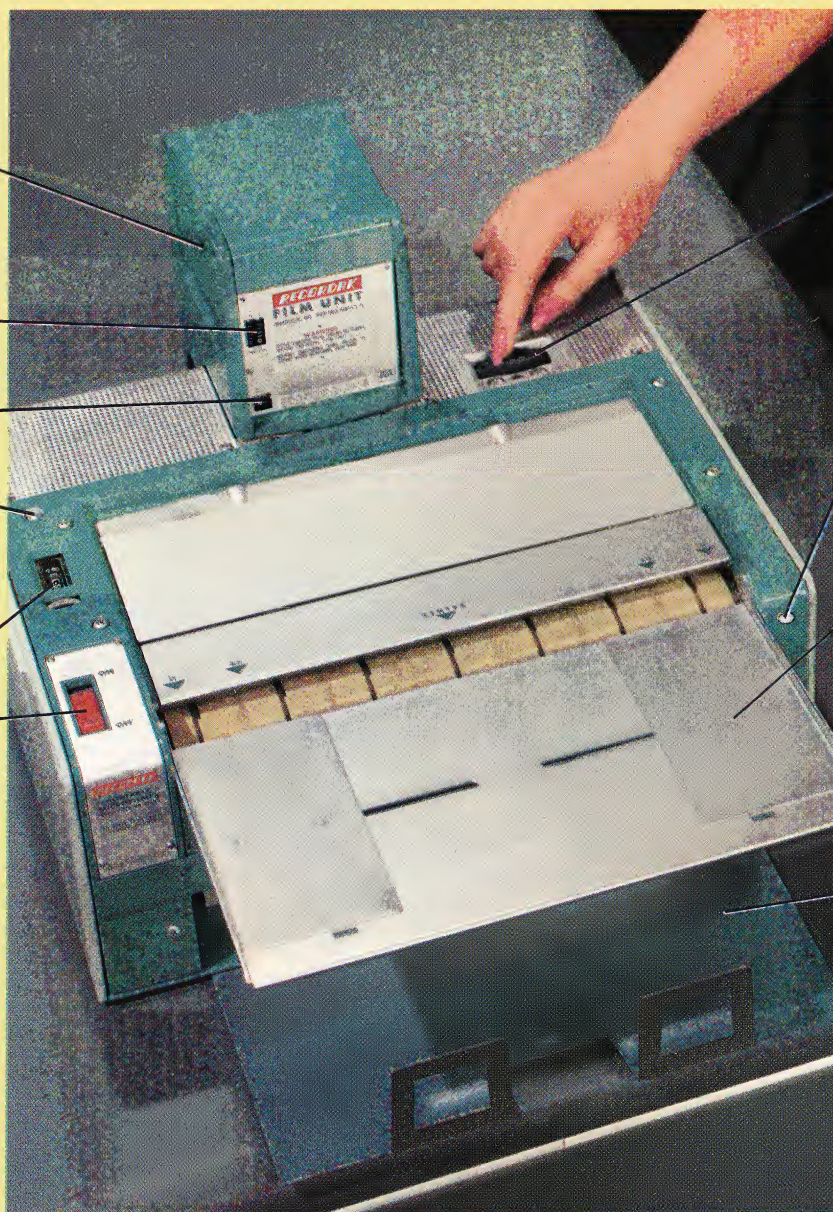
Voltage control allows operator to adjust illumination for variations of colored documents or line voltage.*

Signal light assures exposure lamps are on. Even illumination of documents by bank of 16 lamps.

Adjustable feeding guides.

Warning alarm sounds when film is down to last 3 feet. Also sounds if film unit not positioned properly.

Adjustable document receiving tray.



*Low-cost accessories.

...built-in safety features of the

RECORDAK *Portable* **MICROFILMER**

assure easy and efficient operation by anyone in your office!



FIRST AND FOREMOST IN MICROFILMING SINCE 1928



Recordak originated modern microfilming. Over the years, business after business has profited by its usefulness—to simplify systems, to save time, to reduce long laborious tasks.

Today, Recordak Microfilming is regarded as a fundamental in modern systems methods. It is being used in over 100 types of businesses. Recordak-trained systems men are ready to show you—without obligation—how you can use this simple photographic system to improve your existing operations, reduce routine and lower costs.

SERVICE NEVER FAR AWAY

With a nation-wide chain of 39 film processing stations and branch offices, Recordak provides quick and skillful service. Films are processed and mailed back promptly. And Recordak service technicians are readily available...to see that you always get the best possible results.

RECORDAK[®] CORPORATION

Subsidiary of Eastman Kodak Company

770 Broadway, New York 3, N. Y.

RECORDAK

OF CANADA LTD. 15 Kern Road, Don Mills (Toronto) Ontario

Montreal

Vancouver

Recordak Division Office and Branch Locations

NORTHEAST DIVISION, NEW YORK

Branches at:
BALTIMORE
BOSTON
HARTFORD
NEW YORK
PHILADELPHIA
ROCHESTER
WASHINGTON, D. C.

SOUTHEAST DIVISION, ATLANTA

Branches at:
ATLANTA
BIRMINGHAM
CHARLOTTE
JACKSONVILLE
MEMPHIS
MIAMI
NEW ORLEANS

MIDWEST DIVISION, CHICAGO

Branches at:
CHICAGO
DETROIT
INDIANAPOLIS
KANSAS CITY
MILWAUKEE
MINNEAPOLIS
OMAHA
ST. LOUIS

EAST CENTRAL DIVISION, CLEVELAND

Branches at:
CINCINNATI
CLEVELAND
PARKERSBURG
PITTSBURGH

WESTERN DIVISION, SAN FRANCISCO

Branches at:
DENVER
HONOLULU
LOS ANGELES
PHOENIX
PORTLAND
SALT LAKE CITY
SAN FRANCISCO
SEATTLE

SOUTHWEST DIVISION, DALLAS

Branches at:
DALLAS
HOUSTON
OKLAHOMA CITY
SAN ANTONIO

UNDERGROUND SECURITY
PROCESSING FACILITY:
BOYERS, PENNA.